



# LICENSED & BONDED PRELIMINARY NOTICE SERVICES

PO Box 7562 Chandler AZ  
85246 Voice (800) 783-9636

## REQUEST FOR MECHANICS LIEN

ARS CLIENT NUMBER: \_\_\_\_\_  
COMPANY NAME: \_\_\_\_\_  
CONTACT: \_\_\_\_\_  
PHONE/FAX: \_\_\_\_\_ / \_\_\_\_\_  
EMAIL: \_\_\_\_\_

PRELIMINARY NOTICE DOCUMENT NUMBER AND/OR PHYSICAL ADDRESS OF JOB:  
\_\_\_\_\_

TOTAL AMOUNT STILL OWED ON THIS PROJECT: \_\_\_\_\_

LAST DATE YOU SUPPLIED LABOR AND/OR MATERIALS TO HIS JOBSITE: \_\_\_\_\_  
*(do not use repair dates as last date)*

INDICATE IF YOUR CONTRACT WAS WRITTEN OR ORAL: \_\_\_\_\_

IF THE CONTRACT WAS WRITTEN WILL YOU PLEASE FAX OR EMAIL ([lisa@assetresearch.com](mailto:lisa@assetresearch.com)) US A COPY OF THAT CONTRACT ALONG WITH THIS COMPLETED FORM: \_\_\_\_\_

WILL YOU PLEASE FAX OR EMAIL US SOME TYPE OF BILLING ALONG WITH THIS COMPLETED FORM, TO SUBSTANTIATE THE LIEN AMOUNT:  YES or  NO (*invoices, statements, etc.*)

PLEASE LIST ANY ADDITIONAL INFORMATION IN THE SPACE PROVIDED BELOW:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\*\* IMPORTANT NOTICE \*\*\* LIENS & BOND CLAIMS EXPIRE \*\*\***  
Please refer to your state's construction statutes/civil codes for state specific expiration information on liens, bond claims etc...  
\*Our website may be helpful – head to our website [AssetResearch.com](http://AssetResearch.com) and checkout the Resources tab.