

ASSET RESEARCH SERVICES INC.

LICENSED & BONDED PRELIMINARY NOTICE SERVICE

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REQUEST FOR MECHANICS LIEN

ARS CLIENT NUMBER: _____

COMPANY NAME: _____

CONTACT: _____

PHONE/FAX: _____ / _____

EMAIL: _____

PRELIMINARY NOTICE DOCUMENT NUMBER AND/OR PHYSICAL ADDRESS OF JOB:

TOTAL AMOUNT STILL OWED ON THIS PROJECT: _____

LAST DATE YOU SUPPLIED LABOR AND/OR MATERIALS TO HIS JOBSITE: _____

(do not use repair dates as last date)

INDICATE IF YOUR CONTRACT WAS WRITTEN OR ORAL: _____

IF THE CONTRACT WAS WRITTEN WILL YOU PLEASE FAX OR EMAIL (lisa@assetresearch.com) US A COPY OF THAT CONTRACT ALONG WITH THIS COMPLETED FORM: _____

WILL YOU PLEASE FAX OR EMAIL US SOME TYPE OF BILLING ALONG WITH THIS COMPLETED FORM, TO SUBSTANTIATE THE LIEN AMOUNT: YES or NO (*invoices, statements, etc.*)

PLEASE LIST ANY ADDITIONAL INFORMATION IN THE SPACE PROVIDED BELOW:

*** IMPORTANT NOTICE *** LIENS & BOND CLAIMS EXPIRE ***

Please refer to your state's construction statutes/civil codes for state specific expiration information on liens, bond claims etc...

*Our website may be helpful – head to our website AssetResearch.com and checkout the Resources tab.